

## WELCOME TO SCHOLAR FACTORY! - REGISTRATION

### ABOUT YOUR SCHOLAR...

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Nickname: \_\_\_\_\_ DOB: \_\_\_\_-\_\_\_\_-\_\_\_\_ Gender: \_\_\_\_\_

Current School: \_\_\_\_\_ School Phone: \_\_\_\_\_

Current Grade: \_\_\_\_\_ Current Teacher: \_\_\_\_\_

Learning Disabilities: \_\_\_\_\_

Developmental Delays: \_\_\_\_\_

Primary Language: \_\_\_\_\_ Favorite Color: \_\_\_\_\_ Dominant Hand: \_\_\_\_\_

Allergies: \_\_\_\_\_

In a couple of sentences, tell us a few things we should know about your scholar.: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### ABOUT YOU - THE PARENT(S)/GUARDIAN(S)...

Parent/Guardian 1: \_\_\_\_\_ (Mother, Father, Grandparent, etc...)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_ Secondary Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ I prefer: Calls Emails Texts

Parent/Guardian 2: \_\_\_\_\_ (Mother, Father, Grandparent, etc...)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_ Secondary Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ I prefer: Calls Emails Texts

In a couple of sentences, tell us a few things we should know about you: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### HOW CAN WE HELP?...

Service(s) Sought: \_\_\_\_\_

Scholars current reading level: \_\_\_\_\_ Subject most struggling with: \_\_\_\_\_

Any teacher recommendations for a supplemental education programs: \_\_\_\_\_

\_\_\_\_\_  
Your concerns: \_\_\_\_\_

\_\_\_\_\_  
Your goals for us to accomplish: \_\_\_\_\_

\_\_\_\_\_  
PLEASE SEE OTHER SIDE.

- PLEASE READ CAREFULLY AND ACKNOWLEDGE WITH YOUR SIGNATURE BELOW -

1. **Your privacy.** Scholar Factory, LLC does not sell or share any information regarding our clients partial or wholly to any third party. Any information acquired is for informational purpose and is used to market and sell our products and services that best match the educational needs of your scholar. In the event of a legal inquiry, Scholar Factory will release information upon the demand of an exercised warrant or subpoena in accordance with all local, state, and federal law and law enforcement. As educators, the staff at Scholar Factory, LLC will notify, as required, the proper authorities if any signs of abuse or neglect against a minor are displayed, physically, emotionally, psychologically, or otherwise.
2. **Our contract.** Scholar Factory, LLC will require you to sign a service contract. This is in place to protect all parties. In short, it stipulates that you are required to pay the agreed amount for the services you chose. In exchange, we will provide those services as agreed.
3. **Our promise.** At Scholar Factory, LLC, your scholar's learning is our top priority. If at anytime you feel our services are not meeting your expectations please notify a member of our staff immediately. We will work diligently to rectify any issues. Our service is are no obligation. Scholar Factory, LLC does not issue refunds or credit for services rendered. Any unused/unearned credit will be refunded if you chose to discontinue services. All sales of products and services are final. An exchange of defective product can be made within 30 days of purchase. A sales invoice is required.
4. **What we recommend and your time and budget.** Our staff will make recommendations for services and products that we feel will achieve your scholars educational goals met as quickly as possible without sacrificing quality. Every scholar learns differently. We understand that everyone has budgetary and time constraints. Our services are can be paced to where you can best afford them. Some services may be available at a discounted rate if advance purchased in bulk
5. **Scholar Factory is a diverse, inclusive, positive, and fun learning environment.** If you decide to become a Scholar Factory, LLC member you will be given a welcome packet that contains important and valuable information. Within it, just to name a few, are our Policies, Procedures, & Norms, our Parent/Scholar Code of Conduct, our Core Values, and much more. It is important that you read and understand the welcome packet as it is a wealth of information.

My signature below acknowledges that I have read the above and understand it, and the information on the front side is true and correct as best as I know it to be.

X\_\_\_\_\_ Date \_\_\_\_-\_\_\_\_-\_\_\_\_